

**THE EYYOU MARINE REGION PLANNING COMMISSION  
MINUTES OF THE 16TH MEETING  
Held in Montreal, Quebec  
on October 14, 15 and 16, 2015**

**DAY 1- October 14, 2015**

PRESENT:            Alan Penn  
                         Chantal Tetreault  
                         Lorne McNeice

Being duly appointed members of the Eeyou Marine Region Planning Commission (the "Planning Commission").

Also in attendance were Audrey Lapenna, (Regional Planner), and David Alagalak (Consultant).

- 1. QUORUM**
- 2. OPENING PRAYER**
- 3. CHAIRPERSON AND RECORDING SECRETARY**

Interim Chairperson Chantal Tetreault Chaired the meeting, the Regional Planner, Audrey Lapenna, was Recording Secretary.

**4. ADOPTION OF THE AGENDA**

On a motion duly made by Lorne McNeice and seconded by Alan Penn, that the Planning Commission adopted resolution **PC 2015-15** approving the Agenda.

**5. REVIEW AND APPROVAL OF THE MARCH JOINT MINUTES**

- a) On a motion duly made by Alan Penn and seconded by Chantal Tetreault, that the Planning Commission adopted resolution **PC 2015-16** approving the March 12, 2015 joint (WB, PC and IRB) meeting minutes. All members were in favour.

**6. OFFICE UPDATES**

- a) Manon Simard, Wildlife Management Director (EMRWB), and Audrey Lapenna, Regional Planner (EMRPC and EMRIRB), conducted interviews for the staff positions of EMR Administrative Assistant and Accounting Administrator on October 6 and 7, 2015. They interviewed two (2) candidates for the Administrative Assistant position and two (2) candidates for the Accounting Administrative position. Manon and Audrey are currently in discussions regarding the candidates.

- b) Manon Simard, Wildlife Management Director (EMRWB), and Audrey Lapenna, Regional Planner (EMRPC and EMRIRB), are filing insurance documents for the contents of the Waskaganish office.
- c) The EMRPC reviewed and completed the Commission resolution table
- d) Audrey Lapenna, Regional Planner, reviewed the completed action items from the last meeting

## **7. COMMISSION POSITIONS**

- a) David Alagalak – Audrey Lapenna, Regional Planner, informed the Commission that David Alagalak’s position is expiring on July 22, 2015. David agreed that he would like to remain a Commissioner and would let the Government of Nunavut know.
- b) Tina Petawabano – Chantal Tetreault, Interim Chairperson, suggested that the Commission nominate Tina Petawabano as the Chairperson and Chantal would recall her nomination as Chairperson, becoming a member. After a lengthy discussion the Commission agreed.

## **8. STRATEGIC PLANNING WRAP UP**

- a) The Commission deferred this item to review via email before discussing as a group

## **9. REVIEW OF BDO’S SERVICE AND POTENTIAL TAX BREAK**

- a) BDO’s service – the Commission was satisfied with BDO’s audit services and agreed to have them conduct audits for the 2015 – 2016 FY. The Commission recommended that BDO prepare their final paperwork.
- b) BDO potential tax break – Audrey Lapenna to further investigate the potential tax break that BDO is proposing

## **10. LETTERHEAD**

- a) The Commission finalized the “mock up” of the official letterhead

## **11. HUDSON’S BAY CONSORTIUM – Alan Penn**

- a) The Commission discussed the role and mandate of the Hudson’s Bay Consortium (HBC) and their further involvement on the Steering Committee. Though the Commission has decided not to sit on the Steering Committee at this time, it will show its support through a written letter to the Consortium. Alan Penn will find out which organizations are sitting on the HBC steering committee.

## **12. CONCEPT PAPER – Alan Penn**

- a. Alan Penn shared the details of his “concept paper”, summarizing the various elements that he recommends be incorporated into the EMR Land Use Plan.

### **13. UPCOMING CHISASIBI WORKSHOP – Alan Penn**

- a. Alan Penn informed the Commission that there would be an eelgrass focused workshop on November 3, 4 and 5, 2015 in Chisasibi. Alan offered share more information about the workshop as it becomes available.

### **14. ARCHEOLOGY – Alan Penn**

The Planning Commission has been approached by David Denton in connection with archaeological investigations on the coast and the offshore as a component of land use planning and the implementation of the EMRLCA. The Commission has also received similar enquiries from John Bishop, also with the Cree Cultural Centre in Oujébourgoumou and a specialist in Cree place names.

The Commissioners discussed the proposals from both David Denton and John Bishop. The subject will have to be pursued further at later meetings. It will be necessary, in the land use planning context for the EMRLCA, to examine more closely the relationship between the responsibilities of the Planning Commission and the Cree Nation Government.

The Cree Nation Government representatives on the Planning Commission undertook to pursue this matter further with the goal of defining and proposing to the Commission an appropriate allocation of responsibilities in this area.

### **15. OTHER ITEMS**

NONE

### **AJOURNMENT FOR THE DAY 16:11 PM**

#### **DAY 2 – October 15, 2015**

PRESENT:            Alan Penn  
                          Chantal Tetreault  
                          Lorne McNeice

Being duly appointed members of the Eeyou Marine Region Planning Commission (the “Planning Commission”).

Also in attendance were Audrey Lapenna, (Regional Planner), and David Alagalak (Consultant).

### **1. GOVERNANCE POLICY**

- a) The Commission discussed Planning Commission Governance Policy. This work will be pursued by email exchanges between members.

## **2. MID-TERM FINANCIAL REPORT – Amber Taudien**

- a) Amber Taudien, Interim Bookkeeper, provided the Commission with a mid-term financial report.

## **3. MID-TERM REPORT**

- a) Audrey Lapenna, Regional Planner, provided the Commission with a draft of mid-term report to be submitted to Aboriginal Affairs and Northern Development Canada (AANDC). The Commission reviewed and provided their comments.

## **4. LAND USE PLAN (LUP)**

A and b) Budget & work plan – the Commission discussed the activities and budget required for the land use planning budget and work plan. The Regional Planner recommended that she contact AANDC to request the information they would require to obtain the funds.

- c. **LUP PLAN** – the Regional Planner presented the proposed land use planning process to the Commission for discussion and review – LUP process (executive summary), LUP process worksheet, and worksheet summary.

### **LUNCH (NOON TO 1:15 PM)**

- 5. LUP WORKSHOP (POTENTIAL CONSULTANTS, SUB-COMMITTEE AND RFP)** – the Commission reviewed and discussed the list of potential consultants to deliver the BEARH training portion of the workshop and created a subcommittee (Audrey Lapenna and Chantal Tetreault) to work on the workshop.

- 6. REVIEW INTERGOVERNMENTAL CAUCUS PRESENTATION (on screen)** – the Regional Planner was invited on behalf of the Planning Commission to present at an Intergovernmental Department meeting in Quebec City on October 22, 2015. The Regional Planner reviewed the proposed presentation with the Commission.

- 7. HOUSEKEEPING ITEMS** – deferred to day 3 of the meeting.

### **AJOURNMENT FOR THE DAY 16:30 PM**

## **DAY 3 – October 16, 2015**

PRESENT: Alan Penn  
Chantal Tetreault  
Lorne McNeice

Being duly appointed members of the Eeyou Marine Region Planning Commission (the "Planning Commission").

Also in attendance were Audrey Lapenna, (Regional Planner), and David Alagalak (Consultant).

1. **GOALS AND OBJECTIVES OF THE LAND USE PLAN** – the Commission briefly discussed the goals and objectives of the land use plan, asking the Regional Planner to provide a draft
2. **HOUSEKEEPING ITEMS** - the Regional Planner reviewed items for signing, resolutions, and distributed expense claims to members
3. **CLOSING PRAYER**

**AJOURNMENT FOR THE DAY NOON**

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**Chairperson**

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**Recording Secretary**