

**MINUTES OF THE 17TH MEETING OF THE
EYYOU MARINE REGION PLANNING COMMISSION
Held in Montreal, Quebec
on November 26-27, 2015**

PRESENT: Chantal Tetreault, Interim Chairperson
Alan Penn, Vice-Chairperson
Lorne McNeice, Member
Tina Petawabano, Nominated Chairperson

ABSENT: David Alagalak, Member

Being duly appointed members of the Eeyou Marine Region Planning Commission (the "Planning Commission").

Also in attendance were Audrey Lapenna, Regional Planner, Laurianne Iserhoff, Accounting Administrator and Marina Kataquapit, Interim Secretary.

Chairperson and Recording Secretary: Chantal Tetreault chaired the meeting and Marina Kataquapit acted as recording secretary.

1. AGENDA

Audrey Lapenna reviewed the Agenda with members, who reviewed, added items and approved the agenda.

On a motion duly made by Alan Penn and seconded by Lorne McNeice the Planning Commission adopted Resolution **PC2015-16A** approving the amended Agenda.

2. MINUTES

The July and October minutes were not available and will be reviewed at a later date.

3. COMMISSION UPDATES

- a. Chantal Tetreault briefed the members about the public hearings for the Draft Nunavut Marine Region Planning Commission she attended in Iqaluit.
- b. Audrey Lapenna provided updates to the Planning Commission on:
 - Mid-term report submitted to AANDC in mid-October
 - Don Axford, Consultant is assisting Audrey with a few budget items

- Audrey met with CNG engineers and the architects to review the draft design for the office building in Waskaganish
- The CNG will be providing three (3) houses for EMR staff in Waskaganish
- Discussion on staff - The Administrative Assistant salary will be paid by the Planning Commission/Impact Review Board. And the Accounting Administrator salary will be paid by the Wildlife Board.
- ArcticNet conference – Audrey Lapenna will be attending the ArcticNet Conference in Vancouver this year on behalf of the EMRPC and EMRIRB. Alan Penn will be attending on behalf of the EMRPC and Brendan O'Donnell on behalf of the EMRIRB.
- Communications – the WB/IRB/PC are in the process of jointly working with a designer to develop a display and promotional items to promote the EMR at the ArcticNet conference in Vancouver this year. This includes: a large display, pens, mugs and usb keys
- Letterhead – PC letterhead and the Regional Planner's business cards are being designed and finalized with Beesum Communications
- EMRLCA Implementation Committee – Audrey has been invited by Brian Craik to participate in the Implementation Committee meetings
- Impact Review Board is planning an Impact Assessment workshop in March 2016, this is a workshop for the IRB
- The Commission Chairperson position was discussed. It was resolved through a motion duly made by Alan Penn and seconded by Lorne McNeice, Resolution **PC 2015-17** the withdrawal of Chantal Tetreault's nomination as Chairperson of the Eeyou Marine Region Planning Commission. And on another motion duly made by Chantal Tetreault and Lorne McNeice, Resolution **PC 2015-18** the nomination of Tina Petawabano for the Eeyou Marine Region Planning Commission

4. FINANCIAL UPDATES

The third quarter financial updates were provided by Amber Taudien (by phone)

5. STRATEGIC PLANNING

Audrey Lapenna and the Planning Commission reviewed and discussed the Strategic Plan. Mission Statement needs to be developed, this would be a 3-5 page document.

6. GOVERNANCE POLICY

Don Axford, consultant, is drafting the Wildlife Board governance policy, they are considering including a financial policy. This would need to be a consistent and approved by all three boards since the staff are shared.

On a motion duly made by Lorne McNeice and seconded by Alan Penn, that the Planning Commission adopted Resolution **PC2015-18B** approving the EMRPC Governance Policy.

7. HUDSON'S BAY CONSORTIUM

There was a discussion regarding the involvement of the EMRPC, it was decided that the Hudson's Bay Consortium contact the CNG.

8. REQUEST FOR PROPOSALS (RFP): INFORMATION GATHERING FOR EMR

The Planning Commission reviewed the updated Request for Proposals, there were amendments made to the document and it was decided that the RFP would be by invitation.

9. OVERLAP PROCESS

The Commission discussed that the EMRPC Regional Planner would work with the NMRPC Regional Planner to work towards a shared path forward

10. LAND USE PLANNING (LUP) WORKSHOP

Audrey Lapenna and the Planning Commission reviewed and discussed the upcoming LUP workshop, February 22-26, 2016. The group decided that a workshop development meeting with Shared Value Solutions (SVS) would be held in early January 2016, Regional Planner to make the arrangements with SVS.

11. ITEMS TO SIGN

There was a list of both financial and administrative documents for the Commissioners to sign

12. RESOLUTIONS

The Planning Commission reviewed the Commission resolutions

13. OTHER ITEMS

- ArcticNet - This item was discussed during the updates section of the agenda
- Clothing/Promotional Items – the Commission discussed ordering jackets, executive notebooks and pens with the Commission logo

14. NEXT MEETING

February 1 to 3, 2016 in Montreal, Quebec

Chairperson

Recording Secretary