

EYYOU MARINE REGION PLANNING COMMISSION

MINUTES OF A MEETING

Held at 1201 Boulevard René-Lévesque West, Montreal, Québec

on April 23-24, 2013

THE MEETING COMMENCED AT 9H00AM ON APRIL 23, 2013.

PRESENT: Chantal Tétreault – GCCEI (Interim Chairperson)
Alan Penn – GCCEI
Lorne McNeice – Canada
David Alagalak – Nunavut

ABSENT: None

Being duly appointed members of the Eeyou Marine Region Planning Commission (the “**Planning Commission**”).

This was a joint meeting with the **Eeyou Marine Region Wildlife Board** and the **Eeyou Marine Region Impact Review Board**.

Also in attendance were Roderick Petawabano (Director General, Cree Trapper’s Association), Simeon Pash (Treasurer, Cree Trapper’s Association), Marina Kataquapit (GCCEI), Denis Blanchette (Gowlings), Steven Nguyen (Gowlings) and Don Axford.

I. AGENDA

1. The members reviewed and approved the agenda of the meeting.

II. MINUTES

2. The minutes of the meeting of the Planning Commission held on February 19-20, 2013 were reviewed and approved.

On a motion duly made by Lorne McNeice, the Planning Commission adopted **resolution PC2013-06** approving the minutes of the meeting of the Planning Commission held on February 19-20, 2013.

III. GENERAL BY-LAWS (REVISED VERSION)

3. Pursuant to Directive 2013-01 legal counsel presented a revised version of the General By-Laws.

On a motion duly made by Alan Penn, the Planning Commission adopted **resolution PC2013-07** approving a revised version of the General By-Laws with changes not affecting the substance thereof, and instructing the Secretary to do all things necessary or useful to carry out the foregoing resolution.

4. **Directive PC2013-06** was issued to legal counsel to review the requirements and obligations of the Planning Commission with regard to the use of official languages under laws of general application in Canada and in Quebec.

IV. LIABILITY OF MEMBERS

5. Pursuant to Directive 2013-02, legal counsel presented to the members a memorandum highlighting the potential areas of liability for the Planning Commission and its members under Quebec law.
6. **Directive PC2013-07** was issued to legal counsel and Brian Craik to obtain proposals for liability insurance coverage for the Planning Commission and its members.

V. JOINT MEETING WITH THE NILCA AND NLCA BOARDS

7. It was proposed that joint meetings be held with the Nunavik Marine Region Planning Commission. Prior to such meetings, the Nunavut Planning Commission will be invited to a meeting of the Planning Commission to present its mandate and operations.
8. **Directive PC2013-08** was issued to Chantal Tétreault to collaborate with Roderick Pachano to send a letter to the chairperson of the Nunavut Planning Commission inviting the members of the latter to make a presentation to the Planning Commission.
9. **Directive PC2013-09** was issued to Chantal Tétreault to collaborate with Roderick Pachano to send a letter to the Nunavut Wildlife Board, Planning Commission and Impact Review Board, as well as to the Nunavik Marine Region Wildlife Board, Planning Commission and Impact Review Board to introduce the Eeyou Marine Region Wildlife Board, Eeyou Marine Region Planning Commission and Eeyou Marine Region Impact Review Board, and to invite the Nunavik Marine Region entities to hold joint meetings with their EMR counterpart entities.

VI. LOCATION OF HEAD OFFICE, STAFF AND HOUSING FOR STAFF

10. Roderick Petawabano presented the facilities available to the Planning Commission to establish its head office in Eastmain.

11. The Planning Commission identified the following criteria to be taken into consideration when deciding on the location of its head office:
 - Availability of office and meeting space;
 - Presence in the community of qualified employees;
 - Availability of housing for staff; and
 - Reliable transportation and availability of hotels.
12. **Directive PC2013-10** was issued to Brian Craik, Roderick Pachano and Marina Kataquapit to contact the Cree communities with a view to establishing the head office of the Planning Commission, taking into consideration the above mentioned criteria.

VII. WEBSITE

13. **Directive PC2013-11** was issued to Brian Craik and Marina Kataquapit to obtain quotes from website developers for the creation of a website for the Planning Commission.

MEETING RECESSED AT 5H00PM; RECONVENED ON APRIL 24TH AT 9H10AM

VIII. LOGO

14. A contest will be held throughout Eeyou Istchee and Nunavik in order to select the best design for the logo of the Planning Commission.
15. **Directive PC2013-12** was issued to Chantal Tétreault to prepare for review by the Planning Commission a letter addressed to the communities of Eeyou Istchee and Nunavik regarding a contest to select the best design for a logo of the Planning Commission.

IX. APPOINTMENT OF AUDITORS

16. Edward Ng presented to the Planning Commission proposals for audit services obtained from Raymond Chabot Grant Thornton and BDO Canada.
17. It was agreed that in order to reduce costs, the Planning Commission should select the same auditor as the Eeyou Marine Region Impact Review Board and the Eeyou Marine Region Wildlife Board.
18. The decision on the selection of the auditors for the Planning Commission was deferred until the next meeting of the Planning Commission.
19. In the meantime, Raymond Chabot Grant Thornton and BDO Canada will be asked to submit a detailed budget in order to better compare their services for auditing and bookkeeping.

X. BANKING SERVICES

20. Proposals for banking services were presented by representatives of the Bank of Montreal and of the First Nations Bank.

On a motion duly made by Lorne McNeice, the Planning Commission adopted **resolution PC2013-08** approving the proposal for banking services made by the First Nations Bank and instructing the Secretary to do all things necessary or useful to carry out the foregoing resolution.

XI. JOB DESCRIPTIONS

21. The members reviewed the proposed job description for the Regional Planner.
22. **Directive PC2013-13** was issued to Brian Craik to revise the job description for the Regional Planner, to provide for explicit cooperation between the staff of the Planning Commission and regional partners.

XII. NEXT MEETING

23. The next meeting of the Planning Commission will be held in Ottawa on June 26-27, 2013.

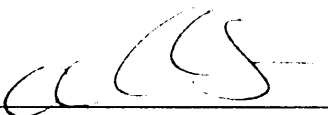
XIII. VARIA

24. **Directive PC2013-14** was issued to Brian Craik and Marina Kataquapit to prepare the agenda for the next meeting.
25. The members suggested the possibility of an informational session regarding scientific studies carried out in Eeyou Istchee.

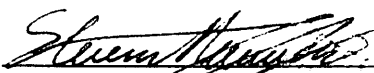
XIV. ADJOURNMENT

26. There being no further business to discuss, the meeting was adjourned.

MEETING ADJOURNED AT 4H50PM ON APRIL 24, 2013.



Chairperson



Recording Secretary